

Overdue Payment Policy DRAFT

This is Overdue Payment Policy sets out how Walker River Irrigation District manages overdue payments.

If you are having difficulties in facilitating payment, are disputing any fees payable on an invoice, or would like to set up a payment plan, you must notify us in writing within seven (7) days of receipt of the relevant invoice.

Overdue Notices:

1. Courtesy Reminder - Sent one (1) day after due date.
 - a. If payment is not received by the agreed payment term, a Courtesy Reminder notice will be sent requesting full payment. If payment of the overdue balance is not received within seven (7) days after the courtesy reminder notice, late payment penalty and interest fees will be charged.
2. Default Notice - Sent ten (10) days after due date.
 - a. If payment is not received in the WRID office and no payment plan has been established by the 20th of the month, future services will be discontinued until all invoices and fees are paid in full.
 - b. If the service was a 'one-time' project, payment will be sought by legal means at the expense of the customer.

Payment Plans:

Walker River Irrigation District is willing to offer the following payment plans according to invoice total:

1. \$1,000 - \$4,999 monthly installment of \$250
2. \$5,000 - \$9,999 monthly installment of \$350
3. \$10,000 - \$14,999 monthly installment of \$450
4. \$15,000+ monthly installment of \$500+

Returned Checks:

1. Any returned checks will be assessed a \$25 fee

Legal Fees:

1. Any and all legal fees incurred while attempting to collect debt will be charged to the customer.